

**DETERMINATION AND FINDINGS  
FOR  
SOLE SOURCE EXTENSION**

**AGENCY:** Department of Motor Vehicles  
**CONTRACT NO.:** DCTO-2011-C-0015  
**CAPTION:** Secure Credentialing  
**CONTRACTOR:** L-1 Secure Credentialing, Inc.

**FINDINGS**

**1. AUTHORIZATION**

D.C. Official Code §2-354.04, 27 DCMR 1304, 1700, 1701 and 2005.6(b)

**2. MINIMUM NEED**

Department of Motor Vehicles (DMV) has a need for an extension of the L-1 Secure Credentialing contract. The period of performance is October 1, 2013 through February 28, 2014.

**3. ESTIMATED REASONABLE PRICE**

The Estimated price is \$260,000.00

**4. FACTS WHICH JUSTIFY SOLE SOURCE PROCUREMENT**

D.C. Department of Motor Vehicles currently has a contract with L-1 Secure Credentialing Inc., to support DMV's production of Driver License and Identification Cards. DMV produces approximately 16,500 photo ID and Driver License cards per month. L-1 has provided the system and services for DMV's production of photo and driver licenses since 1999. This contract is due to expire on September 30, 2013.

DMV issued a RFP in 2012 for a new Secure Credentialing system for the production of Driver License and Identification cards at a centralized location. A contract was awarded on April 22, 2013. The project was expected to be fully implemented prior to September 30, 2013. However, due to unforeseen technical issues with DMV's system, the project has been delayed.

We are requesting an extension to the existing contract for 5 months from October 1, 2013 through February 28, 2014. This extension will allow transition from the current contract to the new contract without service interruption.

Market research was not required for this action, for L-1 Secure Credentialing, Inc. is the only vendor that has the ability to approve/sign the proposed extension.

**5. CERTIFICATION BY AGENCY HEAD**

I hereby certify that the above findings are true, correct and complete.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Lucinda Babers  
Director  
Department of Motor Vehicles

**6. CERTIFICATION BY THE CONTRACTING OFFICER**

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the cited authority. I certify that the notice of intent to award a sole source contract was published in accordance with 27 DCMR 1304 and that no response was received. I recommend that the Chief Procurement Officer approve the use of the sole source procurement method for this proposed contract.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Priscilla Mack  
Contracting Officer

**DETERMINATION**

Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive solicitation process under either Section 402 or 403 of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Law 18-371; D.C. Official Code § 2-354.02 or 2-354.03). Accordingly, I determine that the District is justified in using the sole source method of procurement.

\_\_\_\_\_  
Date

\_\_\_\_\_  
James D. Staton  
Chief Procurement Officer  
Office of Contracting and Procurement